

Minutes of The Devonshire Hill Nursery and Primary School Full GB Meeting

Date: Friday 17 July 2020
Time: 1pm
Venue: Virtual Meeting

Present: Julie D'Abreu (Headteacher)
Steven Lock
Giuseppe Sollazzo
Steven Feldman
Michael Cutting
Penny Woolley
Sarah Male
Shaheen Ferdous

Also Present: Gary Wong
Corinne David (Clerk)

1. WELCOME/INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 No apologies for absence were.
- 1.2 The Clerk noted that the meeting was quorate with 8 Governors present.

2. DECLARATION OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 There were no declarations of interests made in respect of any of the agenda items.

3. CORONAVIRUS UPDATE

- 3.1 The Headteacher provided an update of the week. The following was noted:
 - a) The School closed yesterday to children for the summer holiday.
 - b) All staff members have hard worked and supported each other.
 - c) SLT have had regular meetings and provided support to the wider staff team.
 - d) During the summer term there has been no negative communication from the unions.
 - e) The School had 2 days of art work, led by the lead for Art.
 - f) The School will be open on Monday and Tuesday for staff
 - g) Plans are being developed for September.
 - h) The SBM attended Haringey's H&S briefing on the Risk Assessment.
 - i) Overall staff and children enjoyed being back physically in school.
 - j) Food vouchers have been distributed to families on 14 July.

4. PLAN OF WHAT ADDITIONAL RESOURCES WOULD NEED FINANCING IN SEPTEMBER.

- 4.1 The SBM had circulated three documents prior to the meeting; 'FBG quarter 1 update, P3 budget vs actual and quarterly 1 budget monitoring'. The highlights were:
 - a) Assumption that the NLC money (£40k) is fully spent.

- b) Pupil premium allocation increased to an additional £14,130.
- c) Exceptional costs associated with coronavirus – the guidance had been updated with more detail about what can and can't be claimed for. The claim amounts to £2,530.
- d) Breakfast club and after school activity clubs will not be running from the start of term a reduction in approximately £4k income.
- e) Cost of proposed catch-up programme to address widening of academic gaps caused by coronavirus pandemic £42,000. £27,500 to be vired from CE02 (originally allocated to non-forest school field developments), an additional £14,500 which can be taken from the additional pupil premium funding.
- f) £66 decrease in apprenticeship levy.
- g) Total of adjustments will add £1,807 to the in-year deficit, giving a revised projected year-end surplus of £167,887.

4.2 Virements for approval

The GB APPROVED the virement of £27,500 from CE02 to E03 for the COVID-19 autumn term catch-up programme.

4.3 Covid-19 Catch-up programme

The breakdown of the costs of the proposed catch-up programme stood at:

6 TAs working across Year 1 through to Year 6 at £100 daily rate per TA.
14 weeks in autumn term; 70 school days: 6 TAs x £100 x 70 days = **£42,000**

- 4.4 Governors emphasis the importance of the school being able to adapt quickly to changing circumstances, both in terms of financial and physical resources. Noted the Government haven't released any further information on the catch-up funding formula. Further announcements were expected on 11 August.

4.5 **Q: Is there any risk by taking the decision today, that DHNPS would be excluded from applying to the Government catch up fund?**

A: Money already spent on a school's own catch up programme or any surplus currently doesn't appear to be part of any funding criteria.

4.6 **The Chair proposed and the GB APPROVED the spending plan for the Covid-19 catch up programme.**

- 4.7 The Clerk sought a date for the first meeting of the Full GB in September.

AGREED the First GB meeting: Wednesday 23 September at 6pm.

ACTION Clerk to circulate the Full GB meeting date to all Governors.

- 4.8 The Headteacher provided thanks to Governors for all their support during the unusual circumstances over the summer term.

- 4.9 The Chair, on behalf of the GB, thanked all DHNPS staff for their hard work and diligence during unprecedented circumstances.

The meeting finished at 1:30pm. The Chair thanked all Governors for attending the virtual meeting.

Signed: Date:

Steven Lock, Chair of Governors