

Behaviour Plan & Behaviour log (during learning time)

Aims

By following this Behaviour Plan all staff are demonstrating their responsibility and commitment to manage the behaviour of the children in the school in a positive and productive way. The aim of all teaching staff is to keep children in class learning. A child should only exit a class if a member of the senior team is removing them. All staff will follow this Behaviour Plan so that there is consistency throughout the whole school.

Monitoring

The Assistant Head for Inclusion will monitor all reported incidents, report trends and actions taken to the Headteacher. The Governors of the school will be informed through the Headteacher's report.

Procedure for dealing with negative/challenging behaviour during lesson time.

- If a child is beginning to show challenging behaviour it is the teacher's responsibility to immediately put into practice a range of behaviour management strategies to engage the child in their learning and to follow the school/class rules.
- If the child is not responding appropriately to the range of strategies the teacher is using the child will be issued with the first verbal warning. The verbal warning must clearly tell the child the rule they are breaking and explain to the child exactly the behaviour that they would like to see the child demonstrating. The teacher must take responsibility to support the child to act appropriately and to quickly give the child positive verbal praise as soon as they can.
- If the child continues to show challenging behaviour they will be issued with a second verbal warning. The second verbal warning must clearly tell the child the rule they are breaking and explain to the child exactly the behaviour that they would like to see the child demonstrating. The teacher must take responsibility to support the child to act appropriately and to quickly give the child positive verbal praise as soon as they can.
- In the unlikely event that the child continues to show challenging behaviour the child will be given a third and final verbal warning.
- If after the three warnings the child continues to show negative behaviour that is deemed so extreme, then the teacher can decide to call for the Assistant Head for Inclusion. The teacher will need to complete the Behaviour log (page 2 of this appendix.) The Assistant Head for Inclusion will then decide on the appropriate sanction for the child. This will be recorded on the child's file on the school's database; Integris.
- If the child's behaviour does not improve with the Assistant Headteacher, the Headteacher will be alerted.

More serious situations

- If the staff member needs assistance in the class they are to use the internal phone system and call the office extension whereby a member of the school's administrative staff will arrange for immediate assistance from a member of the leadership team.
- In extreme cases it may be that a child is refusing to leave the class and the rest of the children are deemed to be under threat for their safety. If this situation occurs, the teacher must remove all the other children from the room into any other safe place, and the closest staff member will supervise these children. A member of the leadership team must be called immediately via the school administration team.

Name	Class	Date	Action	PA	PP	VA	VP	DB	BU	RA	SM	D&A	TH	OT	DA	HA	DL	PPI

Name of staff member:

In the action section write a brief comment on what happened to whom and the actions taken so far.

Tick against the appropriate heading in the above table using the Key below:

1. Physical assault against an adult (PA)
2. Physical assault against a pupil (PP)
3. Verbal abuse/threatening behaviour against an adult (VA)
4. Verbal abuse/threatening behaviour against a pupil (VP)
5. Persistent disruptive behaviour (DB)
6. Bullying (BU)
7. Racial abuse (RA)
8. Sexual misconduct (SM)
9. Drug and alcohol related (D&A)
10. Theft (TH)
11. Other (OT)
12. Disability abuse (DA)
13. Homophobic abuse (HA)
14. Use of derogatory language (DL)
15. Possession of any prohibited items (PPI)