

Safeguarding and Child Protection Policy and Procedures – Appendix D

The Devonshire Hill Nursery & Primary School

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Request for information from the school	
Local Authority	
Name of person making the request (e.g social worker)	
Contact number	
Date request made	
Date request sent	
Child's name:	
Child's DOB:	
Year group and Class:	
Name and role of person giving the information	
Attendance (attach G2 printout)	
EWO involvement (attach any paperwork)	
Punctuality	
General presentation	
Current assessment in reading	
Current assessment in writing	
Current assessment in maths	
Most recent academic report (attach)	
Emotional development	
Behaviour development	
Ability to interact with adults	
Ability to interact with peers.	
Parental engagement with the school	
Parental attendance at meetings	
Parental ability to support their child's wellbeing.	

How is the child in class	
Has the child raised any concerns about home life	
Has the child raised any concerns about family members	
Can the child function properly in the mornings	
Describe the child's personality	
Describe the child's character	
Child's strengths	
Child's weaknesses/areas for development	
Any other concerns	
Any previous concerns	
Any additional information	