

Personal Emergency Evacuation Plan

Please keep this PEEP with you at all times and update it when necessary

Designated Person	Role	Work Location

Assigned person	Pupil	Member of staff	Visitor	Disability or Injury	Able to walk	Requires crutches	Uses a wheelchair

Timetable & Room Location of Person Assigned to a Designated Person

Day	Session 1	Lunchtime	Session 3
	9.00-12.00 KS1 9.00-12.15 KS2	12.00 – 1.00 KS1 12.15 – 1.15 KS2	1.00 – 3.10 KS1 1.15 – 3.15 KS2
Mon			
Tues			
Wed			
Thurs			
Fri			

Fire Exit & Assembly Points

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