



Early Years Provision Admissions Policy

Date	Review Date	Endorsed by	Approved by	Link Governor
Dec 2016	Dec 2017	Resources Committee	Governing Body	Michelle Knott

AIM OF THIS POLICY

To ensure the admission criteria for The Devonshire Nursery and Primary School Early Years Provision are clear and that there is flexibility within the system to accommodate children and families in exceptional circumstances.

The Governing Body is responsible for the Admissions Policy.

OVERVIEW

The Early Years Provision within our school is committed to providing excellent quality integrated education and care to children, 2 to 5 years old within the local community.

Your child will learn through play, in structured sessions planned by skilled Early Year's teachers and professionals. They will provide play activities suited to your child's interests and provide a teaching and learning environment that is stimulating and challenging.

The school is registered with Ofsted to provide places for children aged 2-5. The number of places is determined by Ofsted, staffing ratios and the staff available at School. **From September 2016**, the School will have 52-part time places (26 mornings and 26 afternoon) for children aged 3 to 4 and 16-part time 2-year-old places (8 morning and 8 afternoon).

Children attend 5 days a week and have a part-time place for 5 mornings or 5 afternoons to make up their entitlement of 15 hours.

This provision is on offer for Term Time Only.

ALLOCATION OF PLACES

We have one admissions intake in September of each year, applications for which should be submitted by the end of March of the same year. If vacancies arise during the year, we will fill them in accordance with the admissions criteria.

Government funded by the 2-year-old Early Learning Offer

Currently we offer 16-part time places for 2 Year olds. Children are admitted via the Local Authority if they meet the eligibility criteria from the term following their 2nd birthday to the term following their 3rd birthday.

To find out if you meet the eligibility criteria please contact Haringey Council:

<http://www.haringey.gov.uk/children-and-families/childcare-and-early-years/childcare-costs/free-early-education/free-early-learning-two-year-olds>

3-4-year-old Part Time Nursery places

All children are eligible for 15 hours of Early Years Free Entitlement from the term following their third birthday. Children are admitted through the school therefore applications must be submitted to the school office.

The following criteria determines which children are offered a part time place; they are listed in order of priority:

Children with an Educational Healthcare Plan, will be admitted in accordance with Section 324 of the Education Act 1996.

Looked After Children (LAC) - Children who are looked after by a local authority or were previously looked after. It also applies to children who are subject to adoption, residence, or special guardianship order. Children in care means children who are in care of a local authority in accordance with section 22 children Act 1989.

Social/Medical - Children who the Authority accepts have an exceptional medical or social need for a place at one specific school. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other relevant independent professional. The information must confirm the exceptional medical or social need and demonstrate how the specified school is the only school that can meet the defined need of the child.

Siblings - Children with a brother or sister already attending the school and who will still be attending on the date of admission. This category includes foster brothers and sisters, half brothers and sisters or stepbrothers and sisters. Parents should note that in all cases, siblings must be living at the same address as the child for whom the application is being made.

Distance - Children living closest to the school.

The **tiebreaker** for all criteria - children living closest to the school measured in a straight line from the post office address point from the child's home, to the post office address point of the school, supplied by the Royal Mail using a computerised mapping system. The tiebreaker for two or more applications equidistant from the school will be a random allocation using a computerised system.

Multiple births - If only one place is available at the school and the next child who qualifies for a place is one of multiple birth siblings, The School will consider for going over their published admission number. A multiple birth is the birth of more than one baby from a pregnancy.

Deferred place – before compulsory school age. The School Admissions Code states that Admissions authorities must provide for the admission of all children in September following their fourth birthday but parents have the right to:

- Request that the date their child is admitted is deferred until later in the academic year or until the term in which the child reaches compulsory school age, and
- Request that their child takes up the place part-time until the child reaches compulsory school age.

4-5-year-old Reception class places

We offer 60 places for children in Reception. Children are admitted via the Local Authority if they meet the eligibility criteria from the term following their 4th birthday.

Please note: if your child is enrolled at The Devonshire Hill Nursery, they will not automatically continue into the Reception at the school - you must apply for a Reception place.

To find out if you meet the eligibility criteria please contact Haringey Council:

<http://www.haringey.gov.uk/children-and-families/schools-and-education/school-admissions/starting-primary-school-2015>

Equality Impact Assessment

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation.

This policy has been equality impact assessed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.

Monitoring the Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the coordinator, the Headteacher and the link governor.

A statement of the policy's effectiveness and the necessary recommendations for improvement will be presented to the Governing Body for further discussion and endorsement.

This policy was reviewed and endorsed by the Full Governing Body of The Devonshire Hill Nursery and Primary School on Tuesday 20th December 2016.